

Conflict of Interest Code
of the

WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members and Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including loans, gifts, and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts, and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

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EXHIBIT "A" (Cont'd)

CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts, and travel payments) from, investments in and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income (including loans, gifts, and travel payments) from any entity owned or controlled by any such employee or any such employee's spouse or other financial dependent.

CATEGORY 6

Persons in this category are those individuals who perform under a charter school agreement the duties of any position similar to that of any designated position on William S. Hart Union High School District's Conflict of Interest Code and shall be required to file Statements of Economic Interests. The level of disclosure shall be determined by the Superintendent or his or her designee.

In addition, individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the Superintendent (or designee).

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EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
School Board Member	1, 2, 3
Superintendent	1, 2, 3
Deputy Superintendent	1, 2, 3
Assistant Superintendent, Educational Services	1, 2, 3
Assistant Superintendent, Human Resources	2, 3
Chief Financial Officer	2, 3
Chief Administrative Officer	1, 2, 3
Director of Human Resources and Equity Services	2, 3
Director of Special Education	4
Risk Manager	2, 3
Personnel Commissioner	5
Director of Fiscal Services	2, 3
Supervisor of Accounting	4
Director of Purchasing and Warehouse	1, 4
Principal	2, 3
Director of Student Services	4
Director of Special Programs	4
Director of Transportation	1, 4
Director of Curriculum and Assessment	4
Director of Facilities Planning & Construction	1, 4
Senior Project Manager	4
Director of Maintenance and Operations	4

WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Technology Services	4
Supervisor of Maintenance and Operations	4
Technology Services Supervisor	4
Buyer	4
Charter School Board Member ^①	1, 2, 3
Charter School Entity	6
Director of Career Technical Education	4
Consultant/New Positions*	
^① Charter Schools: Mission View Charter School Santa Clarita Valley International Charter School	

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE: 02/13/2019