

Conflict of Interest Code  
of the

**POMONA UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730)  
by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730) which contains the terms of a standard conflict of interest code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Exhibits designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the Pomona Unified School District.

Place of Filing of Statements of Economic Interests

All Officials and Designated Employees of the District shall file their statements of economic interests with the Administrative Secretary, Business Services as the District's filing officer. The filing officer shall make and retain a copy of all statements filed by the Members of the Board of Education and the Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County. The filing officer shall retain the originals of the statements of all other Designated Employees and make the statements available for public inspection and reproduction.

**POMONA UNIFIED SCHOOL DISTRICT  
DISCLOSURE CATEGORIES  
EXHIBIT "A"**

The disclosure categories listed below identify the types of investments, business entities, sources of income (including gifts, loans and travel payments), or real property, which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real Property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**POMONA UNIFIED SCHOOL DISTRICT  
DISCLOSURE CATEGORIES  
EXHIBIT "A" (Cont'd)**

**CATEGORY 5**

Persons in this category are those individuals who perform under a charter school agreement the duties of any position similar to that of any designated position on Pomona Unified School District's Conflict of Interest Code and shall be required to file Statements of Economic Interests. The level of disclosure shall be determined by the agency head or his or her designee.

In addition, individuals who, under a charter agreement, participate in decisions by providing information, advice, recommendations to his or her charter school(s) which could affect financial interests shall be required to file Statements of Economic Interests. The level of disclosure shall be as determined by the agency head (or designee).

**CATEGORY 6**

Persons in this category shall disclose all income from any Pomona Unified School District employee, any representative or association of such employee; and business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.

**POMONA UNIFIED SCHOOL DISTRICT  
EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Members of the Board of Education	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Chief Business Officer	1, 2, 3
Assistant Superintendent, Educational Services	2, 3
Assistant Superintendent, Pupil & Community Services	2, 3
Director, Fiscal Services	1, 2, 3
Charter School Board Member	1, 2, 3
Charter School Entity	5
Administrative Director, Pupil & Community Services	2, 3
Deputy Superintendent, Human Resources	2, 3
Director, Curriculum, Instruction and EL Program	4
Director, Career Readiness	4
Director, Child Development Program	4
Director, Human Resources	4, 6
Director, Food & Nutrition Services	4
Director, Information Technology	4
Director, Student Well Being	4
Director, Pupil Support Services	4
Director, Pupil & Community Services	4
Director, Risk Management	2, 3

**POMONA UNIFIED SCHOOL DISTRICT  
EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Director, Special Education	4
Director, Maintenance and Operations	4
Administrative Director, Innovation and Improvement	4
Program Administrator	4
Director, Equity & Significantly Disproportionate	4
Director, Purchasing	1, 2, 3
Program Administrator, Research and Assessment	4
Program Administrator, Child Development Program	4
Program Administrator, Health Services	4
Program Administrator, Educational Services	4
Program Administrator, Pupil and Community Service	4
Program Administrator, Special Education	4
Program Administrator, Adult & Career Education	4
Principal (all)	4
Principal-on-Assignment	2, 3
Director, Curriculum & Instruction, Pre-K-Elementary	4
Director, Curriculum & Instruction, Secondary	4
Director, State & Federal Program	4
Director, Educational Technology	4
Program Administrator, Curriculum & Instruction	4
Program Administrator, English Learner Program	4

**POMONA UNIFIED SCHOOL DISTRICT  
EXHIBIT "B"**

**Designated Positions**

**Disclosure Categories**

Program Supervisor, Migrant Education

4

Consultants/New Positions

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\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

**EFFECTIVE DATE: 1/22/2020**