

Conflict of Interest Code
of the

LOS ANGELES COUNTY OFFICE OF EDUCATION

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating official and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests (Form 700) shall file their statements with the LACOE Chief Financial Officer. LACOE shall make and retain a copy of all statements filed by the Board Members, Office of Education, Los Angeles County Board of Education Members, and the Superintendent Los Angeles County Superintendent of Schools, and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

LACOE shall retain the originals of statements for all other Designated Positions named in the LACOE's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES COUNTY OFFICE OF EDUCATION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all Income (including loans, gifts and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including loans, gifts and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Persons in this category shall disclose all income (including loans, gifts and travel payments) from any LACOE employee, any representative or association of such employee; and business positions or income (including loans, gifts and travel payments) from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

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EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board Member, Office of Education	1, 2, 3
Superintendent	1, 2, 3
Deputy Superintendent	1, 2, 3
Special Assistant to the Superintendent	1, 2, 3
Chief Education Officer	1, 2, 3
Chief Academic Admin. Officer	1, 2, 3
Chief Financial Officer	1, 2, 3
General Counsel	1, 2, 3
Executive Director, Governmental Relations	2, 3
Executive Director of Communications	4
Executive Director, Educational Programs	4
<u>Office of the Deputy Superintendent</u>	
Director III - Student Services District Support Services	4
Director III - District Special Education	4
<u>Human Resource Services</u>	
Director III - Human Resource Services	4, 5
Director I - Human Resource Services	4, 5
Labor Relations Associate	4, 5
Employee Benefits Specialist	4
Director - Employee Assistance Service for Education	4
Director I - Beginning Teacher Programs	4
Coordinator II - Beginning Teacher Programs	4
Labor Relations Advocate	4, 5
Human Resources Operations Manager	4, 5
<u>Personnel Commission</u>	
Members, Personnel Commission	5
Executive Director - Classified Personnel	4, 5
Coordinator Classified HR	4, 5
Senior Human Resources Analyst	4, 5

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EXHIBIT "B" Cont'd

Designated Positions

Disclosure Categories

Technology Services

Chief Technology Officer	4
Director - Technology Infrastructure Services	4
Director - Applications Development and Support	4
Director - Network Engineering & Telecommunications	4
Manager - Technology Infrastructure Services	4
Development Manager Application Systems - Application Development & Support	4
Server Support Manager	4
Coordinator III - Instructional Technology Outreach	4
Employee Development and Project Manager - Instructional Technology Outreach	4
Information Resources Coordinator - Instructional Technology Outreach	4
Administrative Coordinator - Finance and Administration	4
Management Coordinator - Technology Services	4
Director - Technology Learning & Support Services	4
Senior Manager - Applications Development and Support	4
Senior Manager - Technology Infrastructure Services	4
Enterprise Business System Project Director	4
Information System Security Officer	4

School Financial Services

Director-School Financial Services	4
Assistant Director - School Financial Systems and Services	4
Assistant Director - School Accounting and Disbursements	4
Disbursements and Financial Systems Manager	4
School Accounting and Finance Manager	4
School Financial Systems and Services Manager	4

Accountability, Support, and Monitoring

Project Director III	4
Director III - Accountability, Support, and Monitoring	4
Director I - Accountability, Support, and Monitoring	4

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EXHIBIT "B" Cont'd

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Student Support Services</u>	
Director III - Student Support Services	4
Director I - Student Support Services	4
Project Director III	4
Project Director II	4
Program Director - Foster Youth Technical Assistance Program	4
Program Manager - Expanded Learning	4
Program Consultant - Expanded Learning	4
Project Coordinator	4
Coordinator III	4
<u>Curriculum and Instructional Services (CIS)</u>	
Director III - Curriculum and Instructional Services	4
Director I - Curriculum & Instructional Services	4
Director II - Special Education	4
Project Director III	4
Coordinator III - History & Social Science/ Reading/ Language Arts	4
Coordinator III - Reading Language Arts	4
Coordinator III - Educational Leadership Visual and Performing Arts	4
Coordinator III - Curriculum Support and Assessment	4
Coordinator III - Special Education	4
Coordinator III - Visually Impaired & Braille Production Unit	4
Coordinator III - Science/ Mathematics	4
Coordinator III - Physical Education	4
Program Coordinator	4
<u>Head Start & Early Learning</u>	
Executive Director - Head Start & Early Learning	1, 2, 3
Assistant Directors - Head Start & Early Learning	4
Program Manager	4
Operations Manager	4

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EXHIBIT “B” Cont’d

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Student Programs</u>	
Principal	4
Project Director I	4
Project Director II	4
Project Coordinator	4
Director II	4
Program Manager	4
<u>Accounting and Budget Development</u>	
Director-Accounting and Budget Development	4
Assistant Director-Accounting and Budget Development	4
<u>Business Advisory Services</u>	
Director-Business Advisory Services	4
Assistant Director-Financial Management Services	4
Assistant Director-Regionalized Business Services	4
<u>Controller’s Office</u>	
Controller	1, 4
Administrative Services Coordinator	4
Risk Management Officer	4
Risk Management Coordinator	4
Worker’s Comp. Coordinator	4, 5
Worker’s Comp. Specialist	4, 5
Procurement Services Assistants	4
Buyers	4
Mail Services Supervisor	4
<u>Greater Avenues for Independence</u>	
Director III - Greater Avenues for Independence	4
Career Development Program Managers	4
Program Manager Vocational Assessment	4
Management Coordinator	4
Administrative Coordinator	4

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EXHIBIT “B” Cont’d**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
<u>Facilities and Construction</u>	
Director - Facilities and Construction	1, 4
Assistant Director of Facilities & Construction	1, 4
Emergency Preparedness and Security Officer	4
Custodial Operations Supervisor	4
Maintenance and Operations Officer-Building Services	4
School Facilities Compliance Manager	1, 4
Building Inspector	1, 4
Facilities Planning Officer	1, 4
Sr. Real Estate Specialist	1, 4
<u>Office of General Counsel</u>	
Deputy General Counsel II	4, 5
Director II – Charter Schools	4
<u>Pupil Services</u>	
Director I –Community Schools Development	4
Coordinator II	4
<u>LAC Court Schools Special Education Local Plan Areas (SELPA)/LAC Charter SELPA</u>	
Director III SELPA	4
Project Coordinator	4
Independent Consultants/and New Positions*	

*Independent Consultants/and New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

EFFECTIVE DATE: 07/28/2021