

Conflict of Interest Code  
of the

**PUENTE HILLS HABITAT PRESERVATION AUTHORITY**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# PUENTE HILLS HABITAT PRESERVATION AUTHORITY

## Resolution No. 00-4

### Conflict of Interest and Disclosure Code

#### APPENDIX "A"

##### DEFINITIONS

Jurisdiction: refers to the land within the Whittier Hills, which is the area boarded by the 605 Freeway on the west, the 60 Freeway on the north, Hacienda Boulevard on the east, and Whittier Boulevard on the south.

DESIGNATED POSITION	DISCLOSURE CATEGORIES
<b>Board Directors</b>	<b>1,2,3</b>
<b>Executive Director</b>	<b>1,2,3</b>
<b>Consultants*</b>	<b>4</b>

##### GENERAL PROVISIONS

When a designated employee is required to disclose investments and sources of income, he/she need only disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction.

Designated employees shall disclose their financial interest pursuant to the appropriate disclosure category as indicated herein.

##### DISCLOSURE CATEGORIES

- Category 1: All interests in real property within the jurisdiction.
- Category 2: All investments and business positions in business entities, and income from any source which engages in land development, construction or the acquisition, sale or lease of real property within the defined jurisdiction.
- Category 3: All investments and business positions in business entities and sources of income of the type utilized by the Puente Hills Habitat Preservation Authority to provide services, supplies or materials.

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**CONFLICT OF INTEREST AND DISCLOSURE CODE**

**APPENDIX "A" (Continued)**

Category 4: Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position. In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

\* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

EFFECTIVE: MARCH 14, 2012