

Conflict of Interest Code
of the

Disaster Management Area “A” Joint Powers Authority

Incorporation of the FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees are required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Voting Members and Alternate Voting Members and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency’s conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction.

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Exhibit “A”

Category 1

Persons in this category shall disclose all investments and business positions in and income (including receipt of gifts, loans, and travel payments) from emergency management businesses and contractors; including but not limited to emergency management equipment, emergency management supplies, emergency management consulting, and emergency management training.

Category 2

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act’s exceptions to the definition of consultant. The level of disclosure shall be as determined by the voting members of the agency. The level of disclosure shall be as determined by the executive officer (or head) of the agency. (See footnote on last page for clarification.)

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Exhibit “B”

| <u>Designated Positions</u> | <u>Disclosure Categories</u> |
|------------------------------------|------------------------------|
| Voting Member | 1 |
| Alternate Voting Member | 1 |
| Director of Emergency Management | 1 |
| Emergency Management Coordinator | 1 |
| Emergency Preparedness Coordinator | 1 |
| Public Safety Director | 1 |
| Consultants/New Positions* | 2 |

*Consultants/and New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Public Safety Director, West Hollywood, or his or her designee, may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Public Safety Director, West Hollywood or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE: 10/15/14