

Conflict Interest Code  
of the

**ABC UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members, and the Superintendent, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

# ABC UNIFIED SCHOOL DISTRICT

## EXHIBIT "A"

### CATEGORY 1

Designated positions in this category must report:

- A. Interest in real property located entirely or partly within district boundaries, or within two miles of District boundaries or of any land owned or used by the District. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

- B. Investments in and business positions with and income (including gifts, loans and travel payments) from sources which:
1. Are engaged in the acquisition or disposal of real property within the District.
  2. Are contractors or subcontractors which are engaged in work or services of the type used by the District, or
  3. Manufacture or sell supplies, books, machinery or equipment of the type used by the District.

### CATEGORY 2

Designated positions in this category must report investments in and business positions with and income (including gifts, loans and travel payments) from sources which:

- A. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- B. Manufacture or sell supplies, books, machinery or equipment of the type used by the department, which the designated person manages or directs.

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### **EXHIBIT "A" (Cont'd)**

#### **CATEGORY 3**

Individuals who perform under contract the duties of any designated position shall be required to file statements of Economic Interest disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interest by providing information, advice, recommendation or counsel to the agency which could affect financial interest, shall be required to file statements of Economic Interest, unless they fall within the Political Reform Acts exceptions to the definition of consultant. The level of disclosure shall be determined by the Superintendent. (See footnote in Exhibit "B" for clarification)

## ABC UNIFIED SCHOOL DISTRICT

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Assistant Superintendent, Academic Services	1
Assistant Superintendent, Human Resources	2
Supervisor, Human Resources	2
Director, Schools	2
Director of Secondary Schools	2
Director, Purchasing / Risk Management	2
Director, Maintenance, Operations, Transportation and Facilities	2
Director, Pupil Support Services	2
Supervisor, Special Programs	2
Director, Information and Technology	2
Supervisor, Child Development Programs	2
Supervisor, Purchasing	2
Supervisor, Transportation	2
Supervisor, Grounds and Building Services	2
Manager, Information and Technology	2
Purchasing Buyers	2
Consultants/New Positions*	3

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**EXHIBIT "B" (Continued)**

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**Officials Who Manage Public Investments**

It has been determined that the positions listed below manage public investments and must make disclosure pursuant to Government Code Section 87200 et. seq.

Governing Board Members

Superintendent

Deputy Superintendent

Chief Financial Officer

Director, Fiscal Services

**EFFECTIVE DATE: 11/23/2016**