

Conflict of Interest Code
of the

Local Classrooms Funding Authority

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, is hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials required to submit a statement of economic interests shall file their statements with Centinela Valley Union High School District, the entity that administers the Local Classrooms Funding Authority (LCFA), also referred to as the "Agency." The LCFA shall make and retain a copy of all statements filed by its Board members and the Agency's Representative to the LCFA, and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

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Exhibit "A"

Definitions:

"Authority" or **"LCFA"** means the Local Classrooms Funding Authority, but does not include the individual member school districts that formed the Authority.

"Jurisdiction" means the land where the Local Classrooms Funding Authority is situated which includes all land included in the boundaries of the Centinela Valley Union High School District, the Hawthorne School District, the Lawndale School District, the Lennox School District, and the Wiseburn School District.

Disclosure Categories:

Category 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the Authority.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

Category 2

Persons in this category shall disclose all investments or business positions in or income (including gifts loans and travel payments) from source which:

- (a) Are engaged in the acquisition or disposal of real property within the jurisdiction,
- (b) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the Authority, or
- (c) Manufacture or sell supplies, books, machinery or equipment of the type used by the Authority.

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Exhibit "A" (Cont'd)

Category 3

Persons in this category shall disclose all investments or business positions in or income (including gifts loans and travel payments) from sources which:

- a) Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages, or
- b) Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs.

Category 4

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Agency's Representative to the Authority. (See footnote for clarification.)

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Exhibit "B"

<u>Designated Positions</u>	<u>Disclosure Category</u>
Board Members	1, 2
Agency Representative to the Authority	1, 2
Consultant/ New Positions*	4

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Agency's Representative to the Authority or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Agency's Representative to the Authority or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE: 05/15/2013