

Conflict of Interest Code  
of the

**LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)**  
Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730)  
by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Executive Director, or his or her designee. The agency shall make and retain a copy of all statements filed by WDB Members, and the Executive Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD  
EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose investments, business positions in and income (including gifts, loans and travel payments) from:

- A. Business entities located in Los Angeles County whose primary activity is to train persons for employment with other entities.
- B. Employment agencies located in Los Angeles County.
- C. Any business entity that employs, or plans to employ persons who have received Workforce Innovation and Opportunity Act (WIOA) training for which the WDB was responsible.
- D. Any business entity that receives, or plans to receive, contracts from the WDB directly, or through any of its service providers.

**CATEGORY 2**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

**CATEGORY 3**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the WDB Executive Director (See footnote for clarification.).

**LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD**

**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
WDB Member	1, 2,
Executive Director	1, 2
Deputy Director	1, 2
Consultants/New Positions*	3

\*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Executive Director or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

**EFFECTIVE: 12-16-2015**