

Conflict of Interest Code
of the

LA WORKS
(HUMAN SERVICES CONSORTIUM OF THE EAST SAN GABRIEL VALLEY)

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et. seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

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EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose investments in business positions with and income from:

- A. Business entities located in Los Angeles County whose primary activity is to train persons for employment with other entities.
- B. Employment agencies located in LA Works' service area.
- C. Any business entity that employs, or plans to employ, persons who have received Workforce Investment Act (WIA) training for which LA Works is or was responsible where the total number of such persons employed by the business entity during any 12-month period exceeds 20% of the total work force of the entity.

CATEGORY 2

Persons in this category shall disclose annual income, investment, or business positions with business entities that receive, or plan to receive, contracts from LA Works directly, or through any of its service providers, for the training or placement of persons under any WIA.

Types of financial interest which must be disclosed include, but not limited to: ("Financial Interest" means income from, investments in and income (including gifts and loans) received from business entities doing business within the LA Works service area.

- 1. Computer Equipment Manufacturers and Suppliers
- 2. Computer Software Manufacturers and Suppliers
- 3. Computer-related Consultancy Firms
- 4. Construction Materials Suppliers and Subcontractors
- 5. Consultancy Firms
- 6. Hardware Suppliers and Manufacturers
- 7. Insurance and Annuity Companies
- 8. Motor Vehicle Lubrication and Fuel Suppliers
- 9. Motor Vehicle Parts and Suppliers and Manufacturers
- 10. Motor Vehicle Tire Suppliers and Manufacturers
- 11. Office Machine Manufacturers and Suppliers
- 12. Office Supplies
- 13. Travel Agencies

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EXHIBIT "A" (Continued)

CATEGORY 3

Persons in this category shall disclose interests in real property in the LA Works service area which were or are the type that could be acquired by, leased or otherwise used by any agency receiving funds under the jurisdiction of LA Works.

CATEGORY 4

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of LA Works.

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EXHIBIT "B"

Designated Positions

Disclosure Categories

Members of the Board of Directors	1, 2, 3
Chief Executive Officer	1, 2, 3
Chief Operating Officer	1, 2, 3
Chief Financial Officer	1, 2, 3
Consultant	4

Effective: July 7, 2004