

Conflict of Interest Code  
Of the

**CITY OF GLENDALE AND GLENDALE COMMUNITY COLLEGE DISTRICT  
JOINT POWERS AUTHORITY**

**Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,  
Section 18730) by Reference**

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

**Place of Filing of Statements of Economic Interests**

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Commissioners and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**CITY OF GLENDALE AND GLENDALE COMMUNITY COLLEGE DISTRICT  
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**EXHIBIT "A"**

**DEFINITIONS**

**Jurisdiction:**

Refers to the land where Glendale Community College is situated. The campus is located at 1500 North Verdugo Road, Glendale, CA 91208-2894. All of the parking lots and parking structures operated by the Authority are located on or near the Glendale Community College campus. (See Attachment A)

**Attachment A — Map of Glendale Community College and Campus Parking Areas**

Attachment A, which is incorporated by reference, is a map of the Glendale Community College campus which identifies all of the College's parking areas. The parking lots and parking structures of the Authority are noted below and are illustrated on "Attachment A".

**Parking Lots:** Lots 30, 31, 32, 33, and 34

**Parking Structures:** The Civic Auditorium Parking Structure, Parking Lot B and Parking Lot C, including the campus parking structure.

**GENERAL PROVISIONS**

When a designated employee is required to disclose investments and sources of income, he/she need only disclose investments in business entities and sources of income which do business in the jurisdiction, plan to do business in the jurisdiction, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business within the jurisdiction if it owns real property within the jurisdiction.

Designated employees shall disclose their financial interest pursuant to the appropriate disclosure category as indicated herein.

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**EXHIBIT "A"**

**DISCLOSURE CATEGORIES**

**Category 1**

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

**Category 2**

Persons in this category shall disclose all investments and business positions.

**Category 3**

Persons in this category shall disclose all income and business positions.

**Category 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

**Category 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

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EXHIBIT "B"

Designated Positions

Disclosure Categories

Commissioner

1, 2, 3

Auditor and Treasurer\*

1, 2, 3

Consultant

5

**Auditor and Treasurer\*** — The duties and responsibilities of this position are performed by the *Controller* for the Glendale Community College District.

**EFFECTIVE: 03/03/2010**



1500 North Verdugo Road  
 Glendale, CA 91208-2894  
 (818) 240-1000

**PARKING:**

Parking Structure	Student Permit/Staff Permit (Lot C)
LOT A	Staff Permit
LOT B	Student Permit
LOT C	Staff Permit (Structure)
LOT D	Staff Permit
LOT E	Staff Permit
LOT F	Staff Permit
LOT G	Staff Permit
LOT H	Staff/Disabled Student Permit
LOT I	Staff Permit
Circle Drive	Staff Permit
Civic Auditorium Parking Structure and	
LOT 31	Semester Permits Only
LOT 32	Student Permit & Metered
LOTS 30, 33 & 34	Metered Lots

- Student Information Kiosk
- Public Telephone
- Emergency Call Box
- Bicycle Rack
- Elevator

# ATTACHMENT A



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|---|---|
| <b>AA</b> AVIATION / ART Bldg.<br>Baja Calif. Field Studies Office<br>Classrooms  | <b>HS</b> BHUPESH PARIKH HEALTH SCIENCES & TECHNOLOGY Bldg.<br>Digital Arts<br>Facilities/Maintenance/Receiving<br>Kumud Parikh Health Sciences LIBRARY Bldg.<br>Art Gallery<br>Classrooms<br>Faculty Offices<br>Information & Technology Services<br>Library Services<br>Media Services  |
| <b>AD</b> JOHN A. DAVITT ADMINISTRATION Bldg.<br>Accounting<br>Admissions and Records<br>Alumni Office<br>Articulation<br>Classrooms<br>College Services<br>Foundation Office<br>Faculty Offices<br>Governance, Guild, Senate, CSEA<br>Instructional Services<br>Learning Center<br>Mailroom<br>Payroll<br>President<br>Public Information Office<br>Purchasing | <b>LB</b> LOS ROBLES CULINARY ARTS<br><b>LR</b> LIFE SKILLS Bldg.<br><b>OM</b> OPERATIONS & MAINTENANCE<br>Facilities<br>Maintenance<br>Receiving<br><b>SB</b> SANTA BARBARA Bldg.<br>Classrooms<br><b>SC</b> J WALTER SMITH STUDENT CENTER<br>Student Affairs<br>AS Offices<br>Bookstore<br>Conference Center<br>Scholarship Office<br><b>SF</b> SAN FERNANDO Complex<br>Assessment<br>Classrooms<br>CANCORHS<br>Financial Aid<br>Research & Planning<br><b>SG</b> SAN GABRIEL Bldg.<br>Classrooms<br>Bookstore<br>Computer Labs<br>Credit ESL<br>Disabled Students High Tech Center<br>Faculty Offices<br>Photography<br>TV Production<br><b>SM</b> SIERRA MADRE Bldg.<br>Cafeteria<br>Human Resources<br>Outreach & Retention<br>Police Department<br>Scholar's Street<br>Service Learning Center<br>Staff Development<br><b>SN</b> SIERRA NEVADA GYM<br>Dance Studio<br><b>SR</b> SAN RAFAEL Bldg.<br>Adult Pe-Entry Center<br>Career Center<br>Classrooms<br>Counseling Center<br>Center for Students with Disabilities<br>Faculty Offices<br>Health Services<br>International Students Office<br>Kreider Hall<br>Placement Center<br>Student Computer Center<br>Transfer Center<br><b>VG</b> VERDUGO GYM<br>Fitness Center<br><b>VGT</b> VG 1&2-Aerobics & Weight Room<br>VERDUGO GYM Trailers<br>1-4-6-Classrooms<br>5-Faculty Offices |
| <b>AS</b> ARROYO SECO Bldg.<br>Classrooms   |   |
| <b>AT</b> ADVANCED TECHNOLOGY CENTER  |   |
| <b>AU</b> AUDITORIUM Bldg.<br>Citizenship Center<br>Classrooms  |   |
| <b>BK</b> BOOKSTORE   |   |
| <b>CDC</b> CHILD DEVELOPMENT CENTER<br>Classrooms   |   |
| <b>CR</b> CAMINO REAL Bldg.<br>Classrooms   |   |
| <b>CS</b> CIMMARUSTI SCIENCE CENTER<br>Classrooms<br>Planetarium<br>Snack Bar   |   |
| <b>D</b> Duplicating  |   |
| <b>EA</b> EOPS ANNEX<br>Extended Opportunity Program & Services   |   |
| <b>G</b> Art Gallery  |   |

