

**2016/2017 DEPARTMENT HEAD CERTIFICATION FORM
FOR STATEMENT OF ECONOMIC INTERESTS**

To: Lori Glasgow, Executive Officer
Board of Supervisors

From: _____
(Department Head- Please Print)

Subject: **Certification of Completion of the Annual Filing of Statements of Economic Interests (Form 700)**

The _____
(Department Name)

has received the Statements of Economic Interests (Forms 700) for employees who hold designated positions reflected in Exhibit "B" of our (Department's) Conflict of Interest and Disclosure Code, except as noted below.

(Department Head Signature)

(Date)

Statements of Economic Interests have not been received for the following employees: (Attach additional pages if necessary.)

<u>Employee Name</u>	<u>Designated Position</u>	<u>Reason</u>

Please mail your completed Certification Form to the following address:
Attn: Conflict of Interest/Lobbyist Division
Executive Office, Board of Supervisors
500 W. Temple Street, Room 383
Los Angeles, CA 90012