



County of Los Angeles

Conflict of Interest Code

Amendment Form for Changing a Position Title

An Amendment Form for a Title Change is used for existing Conflict of Interest Codes only.

Review the questions below Apply these questions to each position in your code for which you intend to change the position title.

1. Is the revision simply a title change?
2. Have the position's duties changed (increased or indecreased duties)?

NOTE: If this is a title change only and the duties and responsibilities remain the same, you may state that in the space on the following page.

If the duties have increased or decreased and if the revision requires a change in the level of disclosure you must provide a brief explanation.



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Name of Agency: _____

Name of Agency Code Officer: _____ Date: _____

My agency has the following title change(s):

Current Position Title: _____

Position Title Changed to: _____

Reason for the Change:

Is this simply a title change with no change in responsibilities? If yes, no further information is needed. If no, briefly describe the increased and/or decreased responsibilities.

Current Position Title: _____

Position Title Changed to: _____

Reason for the Change:

Is this simply a title change with no change in responsibilities? If yes, no further information is needed. If no, briefly describe the increased and/or decreased responsibilities.

Current Position Title: _____

Position Title Changed to: _____

Reason for the Change:

Is this simply a title change with no change in responsibilities? If yes, no further information is needed. If no, briefly describe the increased and/or decreased responsibilities.